

## **Color Country Crew Mobilization Guidelines**

### **Cedar City Dispatch Coordination/Duties:**

1. Publishes crew dispatch plan with Zone crew rotation, Crew Boss names and contact numbers.
2. Contacts Crew Boss and Zone Crew Coordinator on receipt of resource order.
3. Coordinates crew mobilization with home and ordering units as needed.
4. Provides Crew Boss with resource order and other fire information available.
5. Designates a Crew Assembly/Reporting location, normally at a dispatch or agency office.
6. Initiates a Crew Manifest – ROSS product.
7. Coordinates transportation and tool needs, and enroute meals and lodging, if needed.
8. Coordinates re-assignment of crew between units and agencies within the Color Country area.
9. Coach for out-of-state resource order (dispatch discretion for long in-state mobilization).

### **Crew Boss Duties:**

10. Coordinates with Cedar City dispatch on crew mobilization times, resource order.
11. Reviews and completes crew manifest with vehicle plate numbers, saws, etc.
12. Maintains a working multi-channel handheld radio and complete Crew Boss kit. (Attached list)
13. Sets rules and guidelines for crew operation and organization.
14. Obtains dispatch support for meals, AA batteries, double lunches when appropriate.
15. Coordinates travel with dispatch from crew reporting location to incident check-in.
16. Ensure crew follows travel guidelines. (Refer to mobilization guides.)
17. Ensures crew readiness (PPE, gear, vehicles, lunch, water, tools, equipment, etc.).
18. Ensures LCES, welfare, and safety of crewmembers at all times, including work/rest guidelines.
19. Organizes and configures crew – Saw teams, FFT1, EMTs, trainees.
20. Provides Communication structure (during travel and in the field to all personnel).
21. Briefs and debriefs crew for each task assignment or shift; updates information as warranted.
22. Completes assignments (monitor crew's fatigue and capabilities/limitations).
23. Completes unit logs, CTRs, evaluations, accident/injury reports, property damage/loss, task books.
24. Contacts Zone Crew Coordinator as needed to discuss problems and their resolution.
25. Reviews Crew Firefighter Time Reports prior to check-out for accuracy and completeness.
26. Coordinates incident demobilization, obtains R & R authorizations. Updates Cedar City Dispatch.
27. Closes out crew business including time, travel voucher info, evaluations, copy R&R authorizations.
28. Sends completed assignment evaluation to Zone Crew Coordinator.

### **Zone Crew Coordinator Duties and Responsibilities**

29. Accepts assignment from Color Country Fire Management Board for each year.
30. Coordinates crew membership with all units and agencies within the Zone.
31. Provides contact numbers to Cedar City Dispatch.
32. Receives notice of crew dispatch from Cedar City Dispatch.
33. Maintains availability for phone contact with Crew Boss during crew assignment periods.
34. Helps Crew Boss assess various situations, take appropriate action, contact local agencies, and document decisions and outcomes, especially for unusual situations such as arrests, dismissals, etc.
35. Brings issues to agency and Color Country Fire Management Board attention as needed.
36. Discusses assignment evaluation with Crew Boss with emphasis on things to improve.
37. Suggests revisions to Color Country Crew Mobilization Guide to Fire Management Board.

### **Home Unit Duties and Responsibilities –**

1. Provide training and PPE to prospective members of Color Country crews.
2. Provide credit cards with purchase authority to all prospective Color Country Crew Bosses
3. Provide individual qualifications, social security number, and flight weight for crew manifest.
4. Issue copies of Color Country Firefighter Guidelines to prospective crew members.
5. Issue Government travel cards to all regular fire fighters, as agency policy allows.
6. Assist with crew mobilization (ground transportation, equipment, and personnel).
7. Provide each crew person 2 initiated FTR sets to bring to crew reporting location.
8. Ensure crew members mobilized meet work/rest guidelines for a 14 day assignment.
9. Deal with disciplinary problems resulting from crew assignments.

**Initial Crew Briefing**

1. Goal: a highly professional interagency crew. Be On Time!!
2. Come with a positive attitude; ready to work hard; **EXPECT** to be gone for **14+ days**.
3. Must have red card with current pack test and fire fighter refresher.
4. Review Firefighter Guidelines. Make sure everyone has a copy.
5. Determine crew organization. (attempt to maximize training opportunities).
6. Consider number of minors and inexperienced crew members.
7. Wear or carry full PPE whenever and wherever it is required.
8. Crew will travel, sleep, and eat together -- share motel rooms to minimize cost, easier head count.
9. EEO violations and illegal drug use will not be tolerated!
10. No one leaves camp without approval. No one will leave a "closed" camp.
11. Crew will meet Great Basin's Type II requirements.
12. Crew will adhere to the Fire Business Management Handbook work/rest and travel guidelines.
13. Remember Leave No Trace ethics wherever you go. Be proud to leave no mess.
14. Be considerate of crews sleeping and eating after you.
15. On commercial flights, remove fusees and empty water bottles.
16. Inform me if you have allergies or are using prescription medications.

**Tools/Equipment (minimum) items provided by units within each Zone**

1. 2 Chainsaws with kits.
2. 4 full 5 gallon cubitainers
3. 2 ice coolers with drinks
4. 1 case fusees
5. 4 backpack pumps - complete
6. Full complement of handtools
7. Files, flat (one per crewmember)
8. 4 programmable handheld radios. (Can be provided at Cedar City dispatch if needed.)
9. 2 cases AA batteries
10. Crew Boss Kit
11. 2 EA 10-person Medical Kits
12. 2 cases MREs

**Vehicles for Color Country fires**

Prefer to travel in 4 to 6 agency 4x4 crew cab pick-ups and/or SUVs  
Must have radio commo enroute (mobile or portable radios are OK).

**Crew Boss Kit** (to be maintain by Crew Boss \* means essential)

Radio cloning cable*	Calculator*	Chapter 50 GB Mob Guide*
2 belt weather kits*	Pens/pencils/notepad*	Resource Order for incident*
1 Crew Time Report Book *	Pocket calendar*	Manifest forms *
20 Emergency Fire Time Reports/binder *	6 CA-1 & CA-16 forms*	Color country Crew guidelines*
Fireline Handbook*	Radio frequency card*	Travel log
Interagency Business Mgmt Handbook*	Fire line Safety reference	Phone/credit card
Wildland Suppression Tactics Reference	Local Maps/Atlas	Evaluation forms
Color Country Assignment evaluation*	Copy of per diem rates	ICS-214 Unit Log

### Color Country Crew Fire Assignment Evaluation

Please complete after an assignment and send to Color Country Crew Coordinator.

1. Assignment duties/fire behavior encountered? **Circle all that apply:**

Hotline Indirect line Saw line Burning out Wet line Mop-up dry/wet Night shift Staging

Grass Sage Gambel oak Pinyon Juniper Mt. brush Ponderosa Fir Spruce Bristlecone

**Flame lengths** [ <3 feet] [3 – 8 feet] [ > 8 feet]

**How did you estimate these things?**

**ROS** [<40 cph] [40-80 cph] [>80 cph]

**Spotting** [< 50'] [50 – 500'] [500 -5000'] [ >5000']

2. Anything unusual or unexpected about fire behavior or local conditions?

3. What went well?

4. What didn't go well?

5. Did the crew complete all assignments? YES / NO

If NO, why not? Lack of expertise/experience/tools/safety concern/other – what?

6. Did you have any safety concerns during the assignment?

7. What feedback did you get about the crew from incident overhead?

8. List task books completed, name of person completing it, and recommendations:

9. Any problems or concerns not captured above?

10. How can the Color Country Interagency Fire Management Board make our crews better?

**Color Country Interagency Crew Firefighter Guidelines**

This is brief list of expectations of you and of EVERY FIREFIGHTER with a Color Country Interagency Fire Crew. It is not meant to be all-inclusive, but a working tickler list. As always, when a Crew is formed, the final say in what the crew does and how it is done rests with the Crew Boss. If you have questions about any of this, please talk with your local FMO. Failure to follow these guidelines may result in a negative report, with could affect your participation. Color Country crews have earned good marks for being hard-working and reliable. Help better our reputation. KEEP UP THE GOOD WORK AND THEY WILL ASK US TO HELP AGAIN!

1. Maintain physical fitness, to perform well for your own safety and that of the crew.
2. A call-out can come at any time. Be prepared. Have your personal gear ready and organized, at home and on a fire. Total weight cannot exceed 65 pounds, without water. Attached is a list of gear to bring.
3. Be mentally ready for a 14 day dispatch every time. Plan ahead. Keep your personal affairs (bills/pets) in order. **Don't take a call-out if you can't commit to 14 days plus travel time.**
4. Plan to be **fire-ready** when you report for an assignment: wearing fire boots, Nomex, and with gloves, other PPE, and line gear handy. Be on time. Don't make the crew wait for you.
5. Remember that you go into pay status when and where you are directed to report, not as soon as you get the call, or when you arrive early.
6. Inform your Crew Boss or Squad Boss (FFT1) of pre-existing health problems such as sting allergies when crew is organizing to travel. Bring needed medications, braces, kits, etc. Be prepared! Bee sting allergies won't prevent you from doing your job, but if you don't tell your supervisors of your condition, they can't do their job: **bring you safely home.**
7. Promote a **POSITIVE SAFETY ATTITUDE**. Follow the Fire Orders, Watch Outs, and LCES. Be especially aware of wind, relative humidity and the effects of smoke and fatigue.
8. Inform your Squad Boss, Crew Boss, and other crew members of unsafe working conditions, of fatigue, of any physical/health ailments that develop, and of accident or injury, no matter how minor. Obtain copies of any reporting forms used for your treatment on assignment.
9. Follow Crew Boss orders, unless illegal or unsafe. Then, question the order **and listen** to make sure you understand the order and all that is involved with it. If not comfortable with the explanation, take your concern to a higher fireline supervisor. You are responsible for your own safety. Remember the Crew Boss has been on many fires. However, it is up to you whether or not to accept the Crew Boss leadership and judgment.
10. Whether on or off-duty, let your Squad Boss know where and how to find you. If you need additional supplies, request these through your Squad Boss. Remember your actions will reflect on what strangers think about COLOR COUNTRY CREWS, not just you. Help each other out. Many hands make light work.
11. HYDRATE yourself with water, not soda pop or sports drinks.

## **Firefighter Gear**

This is not meant to cover every little thing you might need, just to get everyone started. If it doesn't work for you, talk with your work leader or FMO. If that information contradicts this handout, get a second or third opinion from firefighters experienced on recent fires!

### **REQUIRED GEAR**

**Leather boots, lace-type, heavy duty, with lug soles and 8" minimum tops**

**Leather fire-resistant gloves**

**Nomex pants and shirt**

**Approved fire helmet with chin strap**

**Eye protection/goggles**

**Identification cards**

Pocket Knife

Watch

About \$100 cash

### **INITIAL ATTACK/FIRELINE GEAR**

**Line gear with 4 OR MORE one-quart canteens, fire shelter in plastic case**

**Pack integrated with line gear to include:**

**Headlamp and extra batteries**

**Personal first aid kit**

Sunglasses, toothbrush, wipes

Sunscreen and insect repellent

Rain gear

MRE/Lunch

(Sting kit if needed)

### **RECOMMENDED FOR PERSONAL GEAR (RED) BAG**

**Sleeping bag (required)**

Tent and sleeping pad

Enough socks (wool-blend) and cotton (or non-synthetic) underwear for two weeks.

Personal toilet kit: soap, small towel, toothbrush, toothpaste, shampoo, sunscreen, comb/brush, contact solution, prescription medication, aspirin or ibuprofen, lip ointment.

At least one change of NOMEX pants and shirt.

Jacket or hooded sweatshirt (non-synthetic) AND a stocking cap early and late in the year.

A change of clothing (blue jeans or shorts, a shirt, and a ball cap – to go to a restaurant or movie.)

Additional footwear for camp such as sports shoes. Also perhaps flip flops for showers.

Book, deck of cards, hacky sack - for the times you are waiting.

Postcards or envelopes, checks, stamps, paper – to pay bills or send a letter.

A small box or bag of laundry soap.

A plastic garbage bag large enough to hold your red bag.

Gum, tobacco products (enough to last. Don't expect to be able to purchase.)

Personal radio, tape or CD player. (Keep in mind limits of space and weight.)

**NOT ALLOWED: Boom Boxes, Controlled Substances, Firearms, Fireworks**